

Freckleton Parish Council

Minutes of Full Council meeting held on Monday 7th November 2016

Present: Councillor, T Threlfall, (Chair)

Councillors T Fiddler, Mrs. M Whitehead, Mrs. S Delany, Mrs. P Holt, Mrs. L Willis, St J Greenhough, Mrs. N Griffiths, Mrs. J Cartmell, L Rigby and K McKay.

- 1) To receive declarations from anyone (public or press) if they propose to record the meeting (film or audio) under the Openness of the Local Government Bodies Regulations 2014.**

None

- 2) To accept Apologies for Absence.**

P Walton – In London

It was resolved to accept the reasons for absence.

- 3) Open Forum**

a) Police Update

The Clerk had emailed the report to all councillors. It was agreed to accept the content of the report.

b) Public participation

A member of the public enquired when the CCTV, in the Memorial park, would be updated as it was promised two years ago when he had a burglary at his property, which is adjacent to the Park. This will be dealt with under item 10 below.

Another member of the public informed the meeting that his parents were having trouble with their neighbours being unsociable. They had contacted the Police but the problem has not been resolved. Councillor Threlfall agreed to help.

- 4) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as landlords, declared an interest in item 10. To review the CCTV in the Memorial park.

Cllr L Rigby item 13. To consider the request from the Bowling Club to leave the Cenotaph open.

- 5) To review the Clerk's report**

The clerk's report was noted

The Clerk confirmed that Terry Scholz was willing to continue as the Council's Chaplain.

The Clerk reported that he had been advised that machinery was being stored in the storeroom attached to the Rawstorne Centre and as it contained fuel it was considered a fire hazard. On previous Fire inspection it was pointed out that this type of equipment should not be stored in this location. He asked the representatives on the Management committee to progress this.

- 6) To read and approve the minutes of:-**

a) The Parish Council meeting held on Monday 3rd October 2016

b) The fabrics committee meeting held on Monday 17th October 2016

It was resolved that the above mentioned minutes, previously circulated, be approved.

- 7) Finance**

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk - see Appendix A

b) Monthly budget statements

The monthly budget statements were noted – see Appendix B

c) To consider a request from Rural Splash (YMCA)

It was resolved that the Clerk should request a copy of the last audited accounts before this request is considered.

d) To consider a quote for pruning trees on the corner of Balderstone road.

It was resolved to accept the quotation of £550 from T Womack.

e) To consider replanting trees on the Open Spaces area on Memory Close.

It was resolved that the planting of additional trees on Memory Close should not be considered until the existing trees have become re-established.

8) To review the procedures for Remembrance Sunday and the Carol services with the Churches.

The Reverend Sylvester Deigh requested that the churches be more involved with the activities of the Parish Council in the Village so that they may get involved with the organisation of the events and pass on information to the churchgoers.

It was resolved that the Churches would be invited to meetings involving their participation and to pass on information of the Council's other activities.

9) To review the procedures for the tree lighting and carol service on 06/12/16

The following was agreed:-

Volunteers to assist. P Walton Mrs M Whitehead, L Rigby, Mrs P Holt, Mrs S Delany, Mrs J Cartmell and Mrs N Griffiths.

St J Greenhough to supply Mince pies and biscuits and to organise the positions around the Cenotaph.

Mrs M Whitehead and Mrs S Delany to supply goodie bags for the children.

David Kirby to be asked to supply the tree.

T Fiddler to man the gate at the Cenotaph to stop people entering and give out programmes.

10) To review the CCTV in the Memorial park.

It was reported that the CCTV camera was not working and in view of the comments made by a member of the public and the recent incident in the play area the camera should be replaced as soon as possible.

It was resolved that the Clerk should write to Councillor Cheryl Little to request that full consideration should be given to Freckleton's camera being replaced when the cameras in FBC are reviewed.

11) To receive an update from the Vice Chairman of Finance.

Councillor Mrs. Griffith reported that she has been unable to secure the necessary documents to satisfy the bank of her identity.

It was resolved that Mrs. Griffith should observe the financial procedures in order that she obtains an understanding of the Council's Financial regulations.

12) To review the structure of the Committees.

The Clerk reported that last month a committee meeting had to be abandoned because there was insufficient members to form a quorum. He emphasized that it was courteous for members to ring him before the meeting if they were unable to attend.

It was resolved to delay the changes to the structure of the Committees and to see if this procedure improves in the future.

13) To consider the request from the Bowling Club to leave the Cenotaph open.

The Clerk reported that the Bowling Club member, who looks after the defibrillator in the Cenotaph, requested that the gates are left open, as it is a requirement of NW

Ambulance that the defibrillator is accessible at all times.
It was resolved that the defibrillator should be re-located on a framework attached to the railings so that it can be accessed from outside of the Cenotaph.

14) To consider where to keep the information from the Library, including the Council's minutes

It was agreed that a meeting should be held with the Village Hall Committee to see if the information can be re-located in the Village hall.

15) To consider a request for a memorial bench to be installed in the Village

It was resolved that a Memorial bench can be located in the area around the Cenotaph.
The Clerk and the Chair man of Open spaces will agree the location.

16) To consider a request to replace the gates on the Croft Butts lane allotments.

It was resolved that metal gate posts should be installed on the Croft Butt lane allotments.

17) To consider a request from FBC regarding Fairtrade agreements

It was resolved to take no action.

18) To receive updates from the Chairman of the Committees.

Fabrics – All jobs identified at the meeting held on 17/10/16 are being progressed.
Open Spaces – The Chairman expressed his pride in Freckleton achieving the Gold award as the Best small town in Britain. He thanked the Freckleton in Bloom committee, the Contractors and everyone else who helped with making the Village so colourful.
He indicated that Lorenzo's would like to show its appreciation by holding a small get together one evening in January '17.
Planning – Concern has been raised at the new name proposed for the "Plough" of "Aviator" due to the close proximity to the sight of the Air disaster.

19) To receive an update from meetings held with other Organisations and Bodies

Raw stone Centre - There has been a new CCTV system installed. The Licence has been renewed by the Management committee due to the existing Licensee not renewing it.
LALC – LCC main building is being refurbished.

20) To receive an update from the FBC Councillors.

No updates were received.

21) To agree the date of the next meeting

It was resolved that the next meeting would be held on Monday 12th December 2016

Signed.....T Threlfall, Chairman.....

Date.....12/12/16.....

Schedule of Payments October 2016 Appendix A

Freckleton Parish Council					
Precept Account October '16					
Budget	Expenditure			Balance	Percentage
Headings	Allocation	October '16	To date	Outstanding	used
Wages	£23,000	£1,972	£13,626	£9,374	59%
Insurance	£4,600	£0	£42	£4,559	1%
Stationery	£1,000	£0	£399	£601	40%
Postage	£1,800	£132	£991	£809	55%
LAPTC	£620	£0	£657	-£37	100%
Audit fee	£500	£0	£470	£30	94%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£0	£0	£100	0%
Civic functions	£500	£0	£219	£281	44%
Election	£2,000	£0	£0	£2,000	0%
Reserve	£0	£0	£0	£0	
equipment	£280	£0	£0	£280	0%
Grants	£2,500	£0	£500	£2,000	20%
Section 37	£500	£0	£400	£100	80%
Open Spaces Account					
Grass cutting & shrub borders	£16,275	£1,205	£10,710	£5,565	66%
Bedding out & Watering	£25,175	£1,625	£15,222	£9,953	60%
Cleansing	£5,900	£405	£3,013	£2,887	51%
Maintaining Buildings	£2,700	£0	£946	£1,754	35%
Organisations	£9,850	-£116	£5,807	£4,043	59%
Electric & rates	£2,200	£36	£1,910	£290	87%
Total	£99,600	£5,259	£55,011	£44,589	55%
Other Accounts October '16					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£695	£211	£484	
Bush lane Allotments		£1,151	£5,193	-£4,042	
Rawstorne centre	-£444	£444	£0	£0	
Allotment - refurbishment		£35,000	£0	£35,000	
Community Development	£60,583	£1,114	£7,482	£54,214	
Memorial park - playground	£20,275	£0	£275	£20,000	
Tom Croft Car park	£16,351	£0	£0	£16,351	
Open spaces	£6,012	£3,798	£0	£9,810	
VAT		£5,945	£4,851	£1,094	
Total	£102,776	£48,147	£18,012	£132,911	

Schedule of Payments October 2016

Freckleton Parish Council						
Schedule of payments October '16						
			Cheque No.	£	VAT	Net of VAT
Precept Account						
01/10/2016	K M Armistead - Salary		6576	£1,073.76		£1,073.76
01/10/2016	PO ltd - Tax & N/I		6578	£442.12		£442.12
01/10/2016	N Bibby - salary		6577	£327.15		£327.15
01/10/2016	K M Armistead - expenses		6580	£105.55		£105.55
16/10/2016	LCC Pensions - N Bibby contributions		DD	£128.56		£128.56
05/10/2016	N bibby - Expenses		6581	£26.87		£26.87
Open Spaces						
12/10/2016	Golden leaf - grass cutting		6583p	£1,000.00		£1,000.00
12/10/2016	Golden leaf - Bedding out & Borders		6583p	£1,095.00		£1,095.00
12/10/2016	Golden leaf - litter picking		6583p	£405.00		£405.00
12/10/2016	H Haselden watering		6579	£410.00		£410.00
12/10/2016	Scottish power - electricity charges		D/D	£38.00	£1.81	£36.19
12/10/2016	Towns ends - Diesel & petrol		6584	£149.59	£24.93	£124.66
05/10/2016	C Wilson - trimming PR of W		6575	£80.00		£80.00
06/10/2016	B of A - Childrens playground donation		cheque	-£116.30		-£116.30
12/10/2016	Tony' car wash - Clean, valet & polish Pickup		6585	£120.00		£120.00
12/10/2016	C Wilson - trimming PR of W - cheque split		6575	-£80.00		-£80.00
12/10/2016	C Wilson - trimming PR of W		6587	£80.00		£80.00
Allotments						
14/10/2016	Rent - Croft butts lane		cheques	-£695.00		-£695.00
Community Development Account						
30/09/2016	FBS - New grass pen on Bush lane sports field		6574p	£4,860.00		£4,860.00
30/09/2016	FBS - additional work to clear ground		6574p	£385.00		£385.00
05/10/2016	InTrak - PA system for Park reopening		6582	£210.00	£35.00	£175.00
12/10/2016	Woody's - paint for fence in park		6586	£137.60	£22.93	£114.67
05/10/2016	Intrak - hire of barriers		D/P	-£120.00	-£20.00	-£100.00
30/09/2016	UU paymnet for Bush lane allotment land		D/P	-£35,000.00		-£35,000.00
30/09/2015	Natwest - Interest		D/P	-£0.80		-£0.80
30/09/2015	Nation wide - Interest		D/P	-£31.96		-£31.96
VAT - Refunds						
	HM Customs - VAT Refund		d/p	-£1,787.53	£0.00	-£1,787.53
Total				-£26,757.39	£64.67	-£26,822.06